Computer Software Evaluation Form

Title: Evaluator's Name:

Date: Subject Area: Grade Level:

1. Program Requirements: (Memory, Operating System, CPU):

2. Additional hardware or software required:

3. Publisher: Publisher web site:

4. Vendor Name: Vendor Phone:

5. Vendor Address: Vendor Web site:

6. Price of Program (Individual price, site license or network price?)

7. Is a network demo available?   Yes   No

8. What funds will be used to purchase the program?

9. Manuals and Support:

   A. User's Manual is available/included.   Yes   No
   B. User's Manual is easy to understand.   Yes   No
   C. User's Help is accessible within program.   Yes   No
   D. Technical support is available online.   Yes   No
   E. Technical support by phone is available.   Yes   No
   F. Yearly support or maintenance fee is required. Yes   No   If yes, how much per year?

10. Describe the program's objectives related to district curriculum, state & national standards:

11. Describe how this software would improve your ability to complete specific job responsibilities and/or increase student learning:

                                             1=Strongly Disagree   5=Strongly Agree

12. Software supports existing curriculum.

13. Software adequately meets its objectives.

14. Software would make my job more effective.

15. Software is usable without reference manual or user help.

16. User can easily navigate between program screens.

17. Program allows user to correct errors.

18. Instructions are available on-screen and clearly written.

19. Graphics, media elements, & content are clear and appealing.

20. Incorrect use of keys/commands does not cause program to abort.

21. Software is age-appropriate in content & language.

22. Menus and other features make the program user friendly.

23. Bug free; program runs properly.

24. Software performs management tasks satisfactorily.

25. Program will be easily integrated into classroom curriculum.

26. Program uses real-life problems and/or authentic scenarios.

27. Program requires students to use higher-level critical thinking.

28. Tools for student assessment are provided and adequate.

29. Program is appropriate for: (Check all that apply.)

    A. Small group use around 1 computer   C. Use in computer lab on each machine

    B. Individual student on computer   D. Use with 1 computer & lg. display for classroom

30. Use of this software would require which level of computer skill?

    Basic   Intermediate   Advanced

Your recommendation - Please check one.

    This would be a valuable software purchase. I recommend we adopt it.

    This is beneficial software, but I have some serious reservations. (Please describe problems & indicate if you want to look at other programs like this.)

    This software will not produce the results desired and should not be adopted.

Comments: